

A QUICKER, MORE EFFICIENT WAY TO MANAGE DOCUMENTS



Epson Discproducer™ PP-100N provides an efficient and cost-effective solution for international law firm Stephenson Harwood

Stephenson Harwood is a full service international law firm, with over 100 partners and 650 staff worldwide. The business acts for a wide range of listed and private companies, institutions and successful entrepreneurs and has seven offices across Europe and Asia: Guangzhou, Hong Kong, London, Paris, Piraeus, Shanghai and Singapore.

Identifying a problem

As a law firm, Stephenson Harwood requires the reproduction of a great number of CDs and DVDs to enable them to distribute all documents that are related to each of their matters electronically. These discs are then copied and labelled accordingly, based on the content of the CD/DVD and the level of confidentiality of the documents. It is essential that these CDs/DVDs are labelled correctly in order to clearly identify the nature of the contents and highlight that the contents are confidential.

Stephenson Harwood had been using a product which was both expensive to buy and run, and was often unreliable. The law firm produces a great deal of DVDs and CDs each day and was looking for a solution that enabled them to produce larger quantities of CDs and DVDs in a more timely, cost-effective and reliable manner and importantly, that facilitated easy labelling.

Providing a solution

After seeing the brief, Epson recommended the installation of the Discproducer PP-100N which would allow Stephenson Harwood to produce the large amount of discs needed for effective document management. Three Discproducers were subsequently purchased for use within the London-based offices.



One of the Discproducers is situated within the e-bible team, where all documents associated with a matter are collated, so they can be distributed electronically. These discs are then copied and distributed to the client and the client lawyers involved on a specific matter so they have a permanent reference of all the materials involved.

The other two Discproducers are used on the Service Help Desk, which regularly receives ad hoc enquiries from lawyers and external clients asking for documents to be sent to them as soon as possible. The Discproducer allows the team to copy these documents onto a disc quickly and effectively, label them accurately and reproduce the disc as many times as necessary.

This solution enabled:

Increased reliability and ease of use

Stephenson Harwood specified that they wanted a product that was reliable and easy to use – the Discproducer PP-100N is built to last. For added peace of mind, it also comes with a one year onsite warranty, meaning the law firm can receive onsite maintenance if anything goes wrong during that time. Additionally, the Discproducer is easy to use and comes with simple software, meaning staff can quickly set up the label design, choose the quantity of discs required and the rest is automatic.

A cost effective solution

Previously Stephenson Harwood had a disc replicator that was expensive to run. Given the high number of discs the company needs to copy on a daily basis, the PP-100N is a more cost-effective option. It can produce up to 1000 discs with just one set of ink cartridges and uses individual ink cartridges, meaning that only the cartridge that runs out will need replacing, further reducing costs.

Improved security

Security is vital for a law firm as they deal with highly confidential cases and documents on a day to day basis. The door to the Discproducer is locked when discs are being produced and is password protected – this means that only authorised people are allowed access to the discs and reduces the risk of any confidential discs getting into the wrong hands.

Increased efficiency

The PP-100N can duplicate up to 100 discs in a single cycle and can hold up to 5 jobs at one time without the need for manual operation or supervision and with no compromise on quality – with water resistant inks used to make the discs more resilient to damage. This enables staff to get on with other jobs, rather than having to wait around to change discs. In addition, the PP-100N is small enough to fit onto a shelf so it does not require a lot of valuable office space.

“We are thrilled with the Epson Discproducer PP-100N as it has turned what has previously been a nightmare job into something we no longer need to worry or think about. The product has been very cost-effective in comparison to our previous machine and the quality of the printing and service that Epson has offered has been excellent.”

Chris Petrie, Director of IT, Stephenson Harwood



For more information on Epson's range of Discproducers visit www.epson.co.uk

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